



## RIIMPO335E Conduct skid steer loader operations without attachments

### Student Assessment Pack

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Theory Answer Sheet

Practical Assessment

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Trainer: \_\_\_\_\_

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**Student Enrolment Form**

<b>Title:</b>		<b>First Given Name:</b>		<b>Family Name:</b>	
<b>Gender:</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		<b>Birth Date:</b>		
<b>Home Number:</b>			<b>Mobile Number:</b>		
<b>Email Address:</b>					
<b>Home address:</b>					
<b>Postal address:</b>					
<b>In which country where you born?</b>	<input type="checkbox"/> Australia		<input type="checkbox"/> Other (Please specify):		
<b>What is your highest COMPLETED school level? (Tick ONE box only.)</b>					
<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent			<input type="checkbox"/> Year 9 or equivalent <input type="checkbox"/> Year 8 or below <input type="checkbox"/> Never attended school		
<b>In which YEAR did you complete school?</b>					
<b>Are you still attending secondary school?</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you successfully completed any of the following qualifications?			<input type="checkbox"/> No <input type="checkbox"/> Yes - Bachelor Degree or Higher Degree <input type="checkbox"/> Yes - Advanced Diploma or Associate Degree <input type="checkbox"/> Yes - Diploma (or Associate Diploma) <input type="checkbox"/> Yes - Certificate IV <input type="checkbox"/> Yes - Certificate III (or Trade Certificate) <input type="checkbox"/> Yes - Certificate II <input type="checkbox"/> Yes - Certificate I <input type="checkbox"/> Yes - Certificates other than the above		
<b>Of the following categories, which best describes your current employment status?</b>			<input type="checkbox"/> Full-time employee <input type="checkbox"/> Part-time employee <input type="checkbox"/> Self-employed - not employing others <input type="checkbox"/> Employer <input type="checkbox"/> Employed - unpaid worker in a family business <input type="checkbox"/> Unemployed - seeking full-time work <input type="checkbox"/> Unemployed - seeking part-time work <input type="checkbox"/> Not employed - not seeking employment		
<b>Do you speak a language other than English at home?</b>		<input type="checkbox"/> No, English only		<input type="checkbox"/> Yes (please specify):	
<b>How well do you speak English?</b>		<input type="checkbox"/> Very well <input type="checkbox"/> Not well <input type="checkbox"/> Well <input type="checkbox"/> Not at all			

<b>Are you of Aboriginal or Torres Strait Islander origin? (tick one)</b>	
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Aboriginal
<input type="checkbox"/> Yes, Torres Strait Islander	<input type="checkbox"/> Yes, Both Aboriginal & Torres Strait Islander
<b>Do you identify yourself as having a disability? (Please tick)</b>	
<input type="checkbox"/> No	<input type="checkbox"/> Yes, Hearing/Deaf
<input type="checkbox"/> Yes, Intellectual	<input type="checkbox"/> Yes, Vision
<input type="checkbox"/> Yes, Learning	<input type="checkbox"/> Yes, Physical
<input type="checkbox"/> Yes, Medical Condition	<input type="checkbox"/> Yes, Mental Illness
<input type="checkbox"/> Yes, Acquired brain impairment	<input type="checkbox"/> Other
<b>Please specify:</b>	
<b>Do you consider that you have adequate literacy and numeracy skills to undertake the course:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not sure
<b>Are you seeking credit for previous training or recognition of prior learning?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not sure
<b>Are there any individual needs you have that we should be aware of, so we take these into account</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not sure
If yes, please provide us a little more information:	
<b>Of the following categories, which best describes your main reason for undertaking this course / traineeship / apprenticeship? (Tick ONE box only.)</b>	
<input type="checkbox"/> To get a job <input type="checkbox"/> To develop my existing business <input type="checkbox"/> To start my own business <input type="checkbox"/> To try for a different career <input type="checkbox"/> To get a better job or promotion	<input type="checkbox"/> It was a requirement of my job <input type="checkbox"/> I wanted extra skills for my job <input type="checkbox"/> To get into another course of study <input type="checkbox"/> For personal interest or self-development <input type="checkbox"/> Other reasons

<b>Emergency Contact Name</b>		<b>Mobile Number:</b>	
<b>Phone Number:</b>		<b>Relationship:</b>	

## Unique Student Identifier

If you're studying nationally recognised training in Australia from 1 January 2015, you will be required to have a Unique Student Identifier (USI). Your USI links to an online account that contains all your training records and results (transcript) that you have completed from 1 January 2015 onwards. Your results from 2015 will be available in your USI account in 2016.

When applying for a job or enrolling in further study, you will often need to provide your training records and results (transcript). One of the main benefits of the USI is the ability to provide students with easy access to their training records and results (transcript) throughout their life. You can access your USI account online from your computer, tablet or smart phone anytime. Fact sheets –available to download [Student Information for the USI](#)

It's free and easy to [create your own USI](#) and will only take a few minutes of your time. Alternatively, we can create your USI on your behalf. To do this we will need some additional identification information from you such as your driver's licence number.

<b>Do you already have a Unique Student Identifier?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not sure
<b>If you have a USI, please write Clearly:</b>	USI:
<b>If no, would you like us to create your USI on your behalf?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Do you give permission for us to search for your USI?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>What is your Driver's Licence Number?</b>	
<b>What is your Driver's Licence <u>Card Number</u>?</b>	
<b>Town of Birth?</b>	

The *Student Identifiers Act 2014* (s.11) requires RTOs to destroy personal information collected from individuals **solely** for the purpose of applying for a USI. The above information will be destroyed asap.

### Proof of Identity

Please either provide a referee or your driver's licence details above. **Failure to provide one or the other make it impossible to issue your certificate.**

### Referee Declaration

I \_\_\_\_\_ can confirm \_\_\_\_\_ identity. I have known this person for  
Referee name    Student name

I reasonable amount of time and can confirm he/she did attend training with Sitetrain on \_\_\_\_\_.  
Date

By signing this declaration, I am confirming the identity of the above student.

\_\_\_\_\_  
 Signature of Referee

\_\_\_\_\_  
 Date Signed

## **Privacy Notice**

Under the *Data Provision Requirements 2012*, **Sitetrain** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by **Sitetrain** for statistical, regulatory and research purposes. **Sitetrain** may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- Facilitating statistics and research relating to education, including surveys;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third-party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

### **Student Declaration and Consent**

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

STUDENT SIGNATURE ..... DATE .....

PARENT/GUARDIAN SIGNATURE..... DATE .....

*\*Parental/guardian consent is required for all students under the age of 18.*

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<b>Employer Name:</b>			
<b>Contact Name:</b>			
<b>Phone Number:</b>		<b>Fax number:</b>	
<b>Workplace address:</b>			

**Enrolling student**

By signing this form, I certify that the information provided is true and correct. I further certify that:

- I have reviewed the Student Handbook supplied to me and have been informed about my rights and obligations.
- I have reviewed the Schedule of Fees and Payments and have been informed of the refund policy, if applicable.
- I have reviewed the relevant course brochure and have been informed of the training and assessment services to be provided and the units of competency to be completed.
- The information I have provided in this form is true and correct.
- By signing I confirm that the work I have supplied is my own.
- I agree that I am physically able to meet the requirements of this course and understand that I hold the trainer or RTO responsible for injury or illness that occurs from this training
- I have adequate language, numeracy and literacy skills to complete the course as specified in the student information.
- I understand the USI requirements and have had this explained to me and been provided a fact sheet. I also understand that by not providing a USI I am aware I will not receive a certificate for this training.
- I understand and give consent that my employer be given a copy of my certificate.
- I did/will complete all work myself.

Full name: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Theory Answer Sheet

Either write your answer in the space provided for written answers or tick/mark the circle that best answers the multiple-choice questions.

Q			
1.			
2.	1	Operator fatigue	<input type="checkbox"/> Ensure windows are cleaned before use and windscreen washer unit is full and working
	2	Personnel nearby & other machinery	<input type="checkbox"/> Test lockdown safety bar is working during checks, never exit the machine while running
	3	High ambient temperatures	<input type="checkbox"/> Fill potholes and back blade ground surface to level unstable ground conditions before starting loading operations. Reduce operating speed accordingly
	4	Dusty conditions	<input type="checkbox"/> Refer to SDS for instructions on required PPE and chemical handling and disposal advice. Ask enviro's or supervisor if advice needed
	5	Unstable / rough ground	<input type="checkbox"/> Have water on hand and drink regularly. Set up a shaded area for rest breaks. Use wide brims for hard hats, fly nets and sunscreen
	6	Poor visibility due to mud	<input type="checkbox"/> Get good sleep, don't take drugs or drink alcohol in excess on work nights report if you are overly fatigued
	7	Overloading machine	<input type="checkbox"/> Check tyres during pre-start checks for inflation, cracks and the wheel nuts are tight
	8	Unexpected engine start	<input type="checkbox"/> Isolate the battery isolator before doing pre-start checks in the engine bay
	9	Crush injury to legs	<input type="checkbox"/> If required, use signs, barricades, and a spotter to control vehicles and prevent pedestrians from entering the working area
	10	Tipping due to underinflated tyre	<input type="checkbox"/> Dial before you dig or contact the electrical department to survey for buried services and authorise the excavation permit
	11	Contact with buried pipe & electrical lines	<input type="checkbox"/> Ensure the attachment is made for the machine. Find out what the SWL of machine and attachments are. Use the material weights guide to determine weights of different materials
	12	Contact with chemicals & chemical spills	<input type="checkbox"/> Check cabin for presence of rubbish and dirt build up. Always clean after use ready for the next operator
	13	Inability to operate controls due to rubbish, dirt build up and objects in cabin	<input type="checkbox"/> Reduce machine speed and if possible, wet down area using hose or a water cart

Q	A	B	C	D
3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	1	Loading steel balls into a hopper	_____	Remove any oversize to the proper area. Ensure draining channels are cleaned as well
	2	Cleaning spillage that contains bits of steel from under a conveyor	_____	Ensure clean-up material is stored in the "contaminated pile" So foreign objects won't cause blockages or damage crushers
	3	Levelling the ground in a carpark	_____	Ensure the bucket is clean before loading. Pick up any balls by hand after loading if required
7	<p>Information 1:</p> <p>Information 2:</p> <p>Information 3:</p>			
8	1:			
	2:			
9	TRUE	FALSE		
10	Two-way radio	Flashing light	work lights	rear camera
	reversing alarm	horn	overload alarm	
11				
12				



13	
14	
15	

# Skid Steer Loader Pre-Start Checklist and Work Task risk Assessment

Skid Steer Pre-Start Checklist			
Operator		Make and Model	
Hr Meter Start		Hr Meter Finish	
Location		Date	
Pre Start	Status	Auxiliary ON checks	Status
Wheels and Tyres		Check lights	
ROPS/FOPS Damage		Blinkers (If Fitted)	
Lights Front and back		Instruments and Gauges	
Flashing lights		Warning lights/ Audible and visual	
Mirrors		Fuel level	
<b>Fluids:</b>		Horn	
Engine Oil		<b>Functions:</b>	
Coolant level		Control levers are labelled and clear	
Hydraulic level		Drive – forward/reverse	
Windscreen Washer fluid		Steer – left/right	
		Bucket/Attachment – All movements 100% Compliance plate clear and attachment suitable?	
<b>Engine compartment:</b>		Accessories	
Hoses and Electrical cables		Seatbelt	
Leaks and debris		Wipers	
Isolation points labelled and accessible		Windscreen condition and cleanliness	
Fire Extinguishers and Suppression system		Cabin:	
Battery secure/ Terminals secure		Housekeeping	
<b>Hydraulic system</b>		Manufacturers Guidelines	
Rams no leaks/ Damage		Decals/ Stickers/ Warning Placards	
Bucket and Ground engagement tools		<b>Area Inspection of Operations</b>	
Loader arms and connectors/ pins		Excavations or Holes	
Loader arm lock present and secured		Floor conditions	
Other:		Overhead structures and Powerlines	
		Weather	
		Soft, wet, fresh excavation sites on ground	
		Pedestrians other Machinery, work fronts	
		High walls or stockpiles (Hung Up)	
		Communication Devices (Channel)	
Comments:			
Maintenance Requests Raised:			
Trainer:		Signature:	

**SITETRAIN take 5**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Job Description:** \_\_\_\_\_

Principal Hazard Standard	Controls in place?	
	Yes	No
<input type="checkbox"/> Classified Plant	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Elevated Work Platforms	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Working at Heights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Cranes and Lifting	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Explosives	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Electrical Safety	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Ground Control	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hazardous Materials	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Isolation and Tagging	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Permit to Work	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Plant and Equipment Guarding	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tooling	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tyre Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Vehicles and Driving	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Confined Space	<input type="checkbox"/>	<input type="checkbox"/>

If you ticked YES, write the control on the back of this sheet

If you ticked NO, complete a JHA before you start this task



***What Can hurt me?  
What are the Controls?  
Are They in Place?***

Principal Hazard	Controls in place	<b><i>What Can hurt me? What are the Controls? Are They in Place?</i></b>
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	



**Performance Assessment 1 - Plan and prepare for skid steer loader operations**

<b>Venue</b>	<b>Location</b>
<b>Loader model</b>	<b>Lifting Capacity</b>

<b>Performance Requirements – Assessment 1</b> <b>Plan and prepare for skid steer loader operations</b> During this performance assessment the candidate is to access and use site-based compliance documentation to perform the tasks listed below.	<b>YES</b>	<b>NO</b>
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<p><b>Task 1 – Planning and preparing for skid steer loader operations</b></p> <ul style="list-style-type: none"> <li>Identifies communication methods and tests at least 2 x methods</li> <li>Locates and explains reporting documentation relevant to skid steer operations</li> <li>Explains potential ground conditions that may impair loader operations (Wet, large boulders, freshly excavated, culverts and bridges and excavated areas close by).</li> <li>Name 2 procedures that relate to skid steer operations (Tramming, excavations, refuelling, emergency evacuations, burst tyre, pre starts being completed, positive communications during passing and operations Signage and barricading requirements)</li> <li>Assess weight of at least 1 load (loose material, rock, sand, mud etc)</li> </ul>		
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<p><b>Task 2 - Access, understand and apply skid steer loader pre-start checklist</b></p> <p>Did the candidate:</p> <ul style="list-style-type: none"> <li>Locate a site-based pre-start checklist?</li> <li>Conducts the pre-start checks thoroughly and completes all required parameters to site standards and the criteria contained within the checklist attached?</li> <li>Can identify from manufacturers manual EMS warning symbols and the response required?</li> <li>Confirms who the checklist is handed in to and who to report Category A faults to?</li> </ul> <p>Q – If the machine is rated at a lifting capacity of 500kg and the attachment is rated at 250kg, what is the overall lifting capacity of the machine?  <b>A – 250Kg</b></p>		
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<p><b>Task 3 - Conduct a pre-task risk assessment or hazard analysis</b></p> <p>Each candidate must identify and record the hazards and act to rectify each hazard.                  Did the candidate:</p> <ul style="list-style-type: none"> <li>Locate a site-based risk or hazard reporting card? (Sitetrain Take 5 Card used if required)</li> <li>Identify and select adequate controls for; at a minimum the hazard set up by you the assessor?</li> <li>Identify and obtained suitable PPE for the task presented and hazards Identified?</li> <li>Identify ground adverse ground conditions and identify controls to make area safe?</li> <li>Identifies signage and sentry requirements for the operational tasks?</li> <li>Complete the card in full detail to site requirements?</li> <li>Confirms where to hand card into and who to report hazards to that are out of scope to manage?</li> <li>Can inform you of the emergency phone number or radio channel and nearest emergency assembly point?</li> </ul>		
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**Comments:**

<b>Candidate</b>	<b>Signature</b>	<b>Date</b>
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<b>Assessor</b>	<b>Signature</b>	<b>Date</b>
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**Performance Assessment 2 – Conduct clean-up of an operational area on site**

Operational area: Stockpiles - Open pit. <input type="checkbox"/>	Stockpiles - Processing plant. <input type="checkbox"/>
Crusher & Conveyors and Assoc equip' <input type="checkbox"/>	Wet plant sumps and floors. <input type="checkbox"/>
Carparks Roads and Drains <input type="checkbox"/>	

<b>Performance Requirements</b>		YES	NO
<p><b>Conduct site clean-up</b></p> <p>During this performance assessment the candidate is to conduct site clean-up of the operational area.</p>			
<p><b>Task 1 – Conduct site clean-up</b></p> <p>Did the candidate:</p> <ul style="list-style-type: none"> <li>• Assesses the weight of the loads using weight by volume calculation and ensure its within machine rating.</li> <li>• Uses 3 points of contact to enter the cab.</li> <li>• Adjusts seat belt and locks lock down bar.</li> <li>• Adjusts mirrors (if fitted).</li> <li>• Uses one long horn blast before starting machine or as per site requirements.</li> <li>• Starts machine in low RPM and adjusts to operational RPM.</li> <li>• Checks for vehicles and pedestrians and moves to operational area while following site traffic management controls.</li> <li>• Removes refuse and materials and smooths ground in operational area to make safe for task.</li> <li>• Drives into to stockpile or clean-up zone with bucket flat.</li> <li>• Applies sufficient power to fill bucket without spinning the wheels.</li> <li>• Trims load to remove excess materials.</li> <li>• Moves first bucket to designated 1<sup>st</sup> dump location by following hand signals.</li> <li>• Back blades to remove materials and or maintain smooth working surface.</li> <li>• Minimum of 4 loads picked up and shifted from clean-up site to dump site.</li> </ul>			
<p><b>Task 2 – Move clean-up to designated stockpile</b></p> <p>Did the candidate:</p> <ul style="list-style-type: none"> <li>• Follows two-way radio communication to start task 2. Picks up material from clean-up pile.</li> <li>• Trims load to remove excess materials.</li> <li>• Uses bucket to clean spilt material to maintain smooth working surface.</li> <li>• Keeps bucket low to ground and trams at safe speed, minimising spillage.</li> <li>• Dumps clean-up onto designated stockpile while maintaining machine stability.</li> <li>• Moves all material from clean-up stockpile and smooths surface to repair hazardous ground conditions.</li> <li>• Checks for vehicles and pedestrians and moves to re-fuelling and park up areas while following site traffic management controls.</li> </ul>			

**Comments**

<b>Candidate</b>	<b>Signature</b>	<b>Date</b>
<b>Assessor</b>	<b>Signature</b>	<b>Date</b>

**Performance Assessment 3 – Refuel, shutdown in designated park area and conduct post use inspection**

<b>Location</b>	<b>Area Machine parked:</b>		
<b>Performance Requirements</b> <b>Refuel and clean machine and attachments, shutdown in designated park area and conduct post use inspection and servicing.</b> <b>During this performance assessment the candidate</b>		YES	NO
<b>Task 1 – Refuel Machine</b>  Did the candidate: <ul style="list-style-type: none"> <li>• Check fire extinguishers serviceable?</li> <li>• Check emergency isolation valves functional or takes note of emergency stop button?</li> <li>• Power plant is serviceable and has no visual unsafe conditions? Grounded if required?</li> <li>• Spill kit is present and sealed or has appropriate contents if unsealed?</li> <li>• Bunding is empty and free from combustibles, no visible leaks on pipework?</li> <li>• Hose and nozzle in serviceable condition?</li> </ul> Did the candidate: <ul style="list-style-type: none"> <li>• Ensure the fuel filler cap and pipe or quick fill nipple is clean?</li> <li>• Inserts nozzle or locks quick fill securely ensuring hose is not overstretched or kinked</li> <li>• Understands how to use swipe card or RF activation system to obtain fuel?</li> </ul> Q – What do we need to do if there is a fuel spill under 20L and what report must we complete and hand in? <b>A – Control, Contain, clean up and report via hazard report card. Over 20L is via incident report.</b>			
<b>Task 2 – Park in designated area, conduct post operational checks and servicing.</b> Did the candidate: <ul style="list-style-type: none"> <li>• Conduct a walk around of machine looking for physical damage to structure and tyres?</li> <li>• Visually inspect under machine for evidence of fluid systems leaks?</li> <li>• Check for physical damage of attachments used?</li> <li>• Remove dirt and refuse from cabin floor?</li> <li>• Clean dash and internals to site standards?</li> <li>• Hands in risk assessment and pre-start checklists.</li> </ul>			
<b>Comments:</b>			
<b>Candidate</b>	<b>Signature</b>		<b>Date</b>
<b>Trainer</b>	<b>Signature</b>		<b>Date</b>

## Assessment Summary Report

<b>Units of Competency</b>	<b>RIIMPO335E Conduct skid steer loader operations without attachments</b>		
<b>The learner demonstrated the required skills and knowledge during the following assessment tasks</b>	<b>Satisfactory</b>	<b>Not Satisfactory</b>	
Knowledge Assessment	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 1	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 2	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 3	<input type="checkbox"/>	<input type="checkbox"/>	
Prestart checklist & risk assessment	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Overall assessment</b>	<b>Competent</b>	<b>Not Yet Competent</b>	
<b>Overall the learner is assessed as</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Date overall assessment outcomes achieved:</b>			
<p><b>By signing this document, the trainer declares that:</b></p> <ul style="list-style-type: none"> <li>• I have sighted the students' proof of identity or have confirmed a referee has been provided.</li> <li>• I have conducted the assessment with the student according to the training package guidelines and the training and assessment strategy.</li> <li>• The assessment evidence is valid, sufficient, authentic, and current.</li> <li>• The assessment practice is fair, flexible, valid, and reliable.</li> <li>• I have provided feedback written above to student.</li> </ul> <p>By signing below, I confirm that the student has demonstrated competency.</p>			
<b>Assessor Name:</b>		<b>Assessor Signature:</b>	
<p>Where the student did not achieve competency, detail of reassessment should be recorded below, and reassessment form should be completed. Both reassessment and student pack need to be returned to Sitetrain once competency has been reached.</p> <p>Sitetrain must be notified if student did not achieve competency and requires reassessment. Notification via email or phone at time of course is required.</p>			

## Co Assessment Record – Office Use Only

Units of competency	Assessment Requirements for RIIMPO335E Conduct skid steer loader operations without attachments		
<b>Check the following aspects and ensure they have been completed correctly</b>	<b>Satisfactory</b>	<b>Not Satisfactory</b>	
Knowledge Assessment	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 1 – Complete and adequate	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 2 - Complete and adequate	<input type="checkbox"/>	<input type="checkbox"/>	
Performance Assessment 3 - Complete and adequate	<input type="checkbox"/>	<input type="checkbox"/>	
Other evidence Pre start checklist and Take 5 (Risk Assessment)	<input type="checkbox"/>	<input type="checkbox"/>	
Attendance Sheet	<input type="checkbox"/>	<input type="checkbox"/>	
Venue Checklist	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Overall assessment (agree or not agree)</b>	<b>Competent</b>	<b>Not Yet Competent</b>	
<b>Overall the learner is assessed as:</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Comments regarding decision if against trainer’s initial assessment: WHY</b>			
What is required? Was paperwork returned to trainer and why?			
<b>Overall assessment (agree or not agree)</b>	<b>Competent</b>	<b>Not Yet Competent</b>	
<b>Overall the learner is assessed as:</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CEO Co signature:</b> Damien Palazzi		<b>Date of Co Assessment:</b>	
<b>Issue Certificate</b>	<b>YES</b>	<b>NO</b>	<b>Date Issued</b>
<b>Note: Was certificate issued within 30 days of date of co-assessment: Yes/No</b>			
If no please give details			



**We would appreciate a testimonial. By providing a testimonial you are agreeing for this testimonial pulse your name, position, and company to be use in advertising for Sitetrain.**

Testimonial:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

**We greatly appreciate testimonials, from our students, we also understand if you do not wish to provide a testimonial.**